

# PARISH ANNUAL REPORT 2019-2020

**HOLY SPIRIT** CATHOLIC COMMUNITY



The parish annual report presents a summary of important financial, sacramental, and other information related to parish life during the 2019-2020 fiscal year. As you know, this year has been unique due to the fact that we began to experience the impact of the COVID-19 pandemic. Public Masses were halted for almost three months from the middle of March until the end of May. Nonetheless, we were able to find creative ways using social media and other technology to come together virtually for prayer and fellowship.

We have an exceptionally active parish with many parishioners who give so generously of their time, talent, and treasure to help support our parish. We have many faith formation, fellowship and outreach ministries and programs. We had over 750 children enrolled in our Religious Education Program. Even though the pandemic has adversely affected our offertory giving, we continue to be blessed by your generosity, careful cost controls on the part of our parish staff and the \$109,600 loan as part of the Federal Paycheck Protection Plan.

We want to thank all of you for your ongoing support of our parish. We pray that the Lord will continue to bless our efforts to serve Him and His Church.

Sincerely in Christ,

Fr. Richard Smith and Fr. John Sponder

## FINANCE COUNCIL

<u>Name</u>	<u>Affiliation/Experience</u>
Leslie Doherty	Business Manager, Holy Spirit
Mark Alford, Chair	DePaul University, Accounting Faculty
Chuck Keslin	Keslin Engineering, Engineer
Tony Maviglia	Retired, Compliance Examiner
George Parthemore	Country Financial, Insurance
Mary Shedlock-Rudel	AT&T, Project Management
Mike Zenobi	Pilot, United Airlines

## **Holy Spirit Catholic Community**

The parish staff, in collaboration with our parish ministries, accomplished great things together during this pandemic. The parish staff called over 2,500 parish families by way of comfort calls to pray together and to check on the health and safety of each family. We acquired the needed technology to live-stream and broadcast weekend and weekday Masses. Working collaboratively, a plan was created and implemented to keep people safe and healthy while in church. Volunteers were trained for new ministries related to safety protocols. The church was set up for social distancing and a reservation system for weekend Masses was established. The church re-opened on June 13. Much time and effort were put forth from our staff and wonderful volunteers to re-open our doors and welcome people back to Mass at Holy Spirit.

### **Adult Faith Formation**

During fiscal 2019-20, Adult Faith Formation offered activities to enrich the spiritual lives of adults, as well as actively working with other ministries to gather as an intergenerational community for catechesis, worship, prayer, and development. In March 2020, the COVID-19 pandemic hit requiring the need to shift ministries to virtual platforms.

Catechetical and faith formation programs were well attended throughout the first nine months of the year. Programs offered included Baptism preparation, Marriage preparation, Protecting God's Children, RCIA —Rite of Christian Initiation for Adults, Morning and Evening Bible Studies, TMIY—That Man Is You, an Advent Evening with Mary Retreat, Advent Mornings for Women, and Leadership Training for parishioners. Special worship opportunities included a Pet Blessing, All Souls Mass, Simbang Gabi - Filipino Christmas Tradition, Sunday Stations of the Cross during three weeks of Lent, and the addition of a Healing Mass.

Formation Events that included collaboration with other parish ministries included: Our Lady of the Rosary, Pause for Prayer, Taste of the World, and Lent is for Everyone Vallimar Concert. Each formation activity usually includes a service component such as our partnership with the Dominican Literacy Center to provide tutors, toys at Christmas, and personal gift bags for the women. We also provided for the Ronald McDonald Room at Edward Hospital, baby shower for Waterleaf Women's Center, and the Dessert Event for Hesed House.

A key component of our Adult Faith Formation focuses on developing our current and future catechetical leaders. Holy Spirit is one of only 33 parishes in the United States to participate in the University of Notre Dame ECHO program. This program is designed to form lay leaders for service in the Church and is part of the Notre Dame's Master of Arts in Theology program. We are in the 6th year of having an ECHO apprentice mentored by our Director of Adult Faith Formation.

### **Hesed House**

Hesed House provides shelter for just over 200 homeless individuals every night. During the fiscal year, approximately 50 volunteers and contributors from Holy Spirit Catholic Community purchased, delivered, prepared, and served over 2,800 meals for the homeless including full breakfasts, bagged lunches, and complete dinners. Besides the parishioners' involvement, four other ministries helped with this service to the homeless: Society of Saint Vincent DePaul, That Man is You, Knights of Columbus and Women's Bible Study Group.

### **Holy Spirit Religious Education**

During 2019-2020 Holy Spirit's Religious Education Office enrolled 754 children in our RE Program. There were 75 catechists who attended catechist training and received lesson plans and resources to help catechize the children and teens.

While the COVID-19 pandemic greatly impacted our religious education school year, together with our parish children and families, this summer 78 children celebrated the Sacraments of Reconciliation and Eucharist and 124 candidates were Confirmed. Throughout the year, our Confirmandants served people in nursing homes, helped at Hesed House, and various other organizations with a total of 1,240 hours of service in the community.

320 families came together to do service at HSCC by sorting clothes for St. Vincent DePaul, making plarn (plastic bag yarn) and then using it to make sleep mats for the homeless, along with making Éclair cakes for our local fire fighters and police officers. In addition, 180 families gathered to celebrate the seasons of Advent and Lent and transformed a simple fence post into an Advent Calendar, made rosaries while learning about the mysteries of the rosary and how to enrich the seasons with prayer.

## **Knights of Columbus**

The mission of Holy Spirit Council #15037 is to support our church and parish, to serve the community, and to offer and grow a close fraternity of Catholic men. Our membership includes husbands, fathers, brothers, and sons in the parish and community. We encourage spouse and family participation in our events and drives.

In line with the Faith in Action program initiated by the Knights Supreme Council, Holy Spirit Knights serve the church and community with a variety of programs including: the BooYah March Madness Dinner Fundraiser to provide financial support to the clergy; supporting the Annual Holy Spirit Raffle Fundraiser; the Christmas Gift Card and Toy Collection Drive; partnering with EggCited to provide hot breakfasts to Hesed House residents; and participating in many Respect Life Events.

In addition, the Knights have hosted several St. Baldrick's events to raise funds to combat children's cancer, and now partner with the Lions Club for the annual event. We continue to be involved in the KC's Leave No Neighbor Behind Program, Coats for Kids Program, the American Wheelchair Mission and the KC Free Throw Contest at All Saints Catholic Academy.

Recently, at the request of our priests, the KC's have taken leadership for opening and closing the church for Mass. The Knights are proud to be a vital part of Holy Spirit Catholic Community. We look forward to working with Father Smith and Father John to accomplish their goals for the parish.

## **Men's Ministry**

The Men's ministry meets every Saturday at 7:00am until 8:30am. This is a group of men of all ages who meet weekly to informally share and elaborate understanding of the mass readings. The group is also involved in church and community support when and where needed. Many members have actively participated in church mission trips in the past and look forward to future similar sponsorship. All adult men are welcome to join and grow in their walk with Christ.

## **Ministers of Care**

HSCC Ministers of Care provide prayer, Holy Communion, and a listening presence to Harbor Chase residents and homebound parishioners until they can rejoin the community at weekend Mass. Trained Pastoral Care ministers serve others through their gift of self and sacrament. Approximately 20 trained individuals tend to the needs of our homebound. COVID has changed the dynamics of this ministry and we are careful to follow diocesan and CDC guidelines.

## **Prayer Blanket Ministry**

The Prayer Blanket Ministry is a dedicated group of volunteers who create beautiful fleece blankets with an inspirational prayer sewn onto the blanket itself. Our objective is for the recipient to feel surrounded by the love and prayers of the Holy Spirit Community during their healing. In the past year we have gifted approximately 20 blankets to the sick of our parish.

## **Season Spirits**

Season Spirits is a social club for parishioners aged 55 and over. Our main objective is to promote friendship and camaraderie among our members. We share many activities, including shows, dinners, game days and monthly meetings. Our last meeting was in March of this year due to the outbreak of COVID. Fortunately, at that time, we had everything in place for our Easter Basket Project. We received approval from Hesed House to deliver what we had collected which was welcome news as we all wanted to bring joy to the children at Easter time. Since the outbreak of COVID, we have made use of FaceTime, email and made phone calls to one another to be supportive during this trying time.

## **Society of St. Vincent de Paul**

During the past year, Holy Spirit Catholic Community Conference of St. Vincent de Paul has served over 23 clients, provided \$6,985 in aid for rent, mortgage and utilities assistance, and distributed \$4,130 in gift cards to buy groceries, clothing, and transportation. Our conference also provided hot meals at Hesed House and the Moving UP Program of Loaves and Fishes. We also conducted a "Walk for the Poor" fundraiser and a clothing drive for Joliet SVdP Thrift Store. Our Conference collaborates and supports five other Naperville St. Vincent de Paul Conferences when client needs exceed what a standalone conference can provide.

## **Stephen Ministers**

Stephen Ministers have provided care to literally hundreds of care receivers. Our care receivers have experienced divorce, death of a family member through illness, accident, suicide, cancer, heart attacks, strokes, other debilitating diseases, addictions, still-birth, loss of job, loss of hope, depression, anger with God and other emotionally charged issues where our intervention with spiritual help was extended. There is no time limit regarding how long we "walk" with a care receiver other than we ask the care receiver to stay with our caregiver for a minimum of six weeks. We have Stephen Ministers who have worked with care receivers for several years. The average period of time it takes for a caring relationship to reach closure is twelve to eighteen months.

**Holy Spirit Catholic Community  
Revenues & Expenses  
Twelve Months Ending June 30th**

	Fiscal Yr 2019-2020			30-Jun-20			30-Jun-19			
	Budget	Church	Rel Ed	Total	Church	Rel Ed	Total	Church	Rel Ed	Total
<b>Revenues:</b>										
Sunday Collections	\$ 1,100,000	\$ 917,665		\$ 917,665	\$ 1,071,656		\$ 1,071,656			\$ 1,071,656
Christmas & Easter	99,367	70,498		70,498	99,521		99,521			99,521
Religious Education	158,600		\$ 162,475	162,475		\$ 174,030	174,030			174,030
Mortgage Envelopes & Offerings	30,720	38,777		38,777	27,991		27,991			27,991
Other Receipts	31,479	86,839		86,839	34,652		34,652			34,652
<b>Total Revenue</b>	<b>\$ 1,420,166</b>	<b>\$ 1,113,779</b>	<b>\$ 162,475</b>	<b>\$ 1,276,253</b>	<b>\$ 1,233,820</b>	<b>\$ 174,030</b>	<b>\$ 1,407,850</b>			
<b>Expenses:</b>										
Salaries	488,700	345,759	106,308	452,067	385,210	106,407	491,617			
Employee Benefits	164,297	89,261	37,905	127,166	125,661	42,543	168,205			
Repairs & Maintenance	132,600	82,239	-	82,239	119,914	-	119,914			
Other Services	59,046	41,856	8,467	50,323	116,526	9,383	125,909			
Liturgical & Office Expenses	110,305	76,266	24,376	100,642	77,953	24,141	102,094			
Property Insurance	22,112	22,627	-	22,627	21,489	-	21,489			
Utilities	71,124	63,767	-	63,767	71,477	-	71,477			
Diocesan Assessment	85,140	78,045	-	78,045	80,400	-	80,400			
Rent: All Saints Catholic Academy (Rel Ed)	12,000	-	10,500	10,500	-	20,000	20,000			
Mortgage Interest	48,000	36,078	-	36,078	51,313	-	51,313			
<b>Total Expenses</b>	<b>\$ 1,193,324</b>	<b>\$ 835,898</b>	<b>\$ 187,557</b>	<b>\$ 1,023,454</b>	<b>\$ 1,049,943</b>	<b>\$ 202,474</b>	<b>\$ 1,252,417</b>			
<b>Net Revenue - Expenses</b>	<b>\$ 226,842</b>	<b>\$ 277,881</b>	<b>\$ (25,082)</b>	<b>\$ 252,799</b>	<b>\$ 183,877</b>	<b>\$ (28,444)</b>	<b>\$ 155,433</b>			
Tuition Subsidy to All Saints Academy	37,600	(37,600)		(37,600)	(35,768)		(35,768)			
Parish Investment in Religious Education		(25,082)	25,082	-	(28,444)	28,444	-			
<b>Net Income</b>	<b>\$ 189,242</b>	<b>\$ 215,199</b>	<b>\$ -</b>	<b>\$ 215,199</b>	<b>\$ 119,666</b>	<b>\$ -</b>	<b>\$ 119,666</b>			
<b>Mortgage Principal Payments</b>				<b>\$ (182,019) *</b>			<b>\$ (166,784) *</b>			
<b>Surplus / (Deficit) *</b>				<b>\$ 33,180</b>			<b>\$ (47,118)</b>			

**Holy Spirit's Mortgage & Savings Account Balances**

	Mortgage	Diocesan Savings	Capital Reserve Fund
Beginning Balance as of July 1, 2019	\$ 1,081,380	\$ 315,958	\$ 0
Mortgage Payments	\$ (218,097)		
Less Mortgage Interest	\$ 36,078		
Mortgage Principal Reduction	\$ (182,019) *		
2019 Mortgage Elimination Raffle Proceeds	\$ (73,940)		
Transfer to Operating Account, March 2020		\$ (100,000)	
Interest Income		\$ 6,446	
Ending Balance as of June 30, 2020	<b>\$ 825,421</b>	<b>\$ 222,404</b>	<b>\$ 0</b>

**\* There is an outstanding mortgage on the Church building in the amount of \$825,421. It is important to note that the parish needs to operate at a significant surplus in order to cover the monthly mortgage payments of \$18,175 (principal plus interest), totaling \$218,097 annually.**

So please understand the revenue we receive from parishioners' contributions is used to pay the operating expenses of the parish. With the exception of offerings designated for mortgage reduction, these contributions DO NOT currently provide funds to reduce the mortgage principal, to pay for the parking lot or other repairs, or to build a cash reserve for capital improvements.

The savings account we hold with the diocese is earmarked for operating expenses and emergencies only. As a result, for the first time in years, we had a fundraising event in the Fall of 2019 and there is another event in process now. Last year's raffle proceeds were used to reduce the mortgage and this fall's raffle is designed to provide funds for much-needed repairs of the parking lot as well as upgrades in technology and the audio-visual system in church.

Fiscal Year 2020/2021: The impact of the COVID-19 pandemic resulting in a sharp decline in collections (21%) and an increase in expenses has put further pressure on our ability to meet this year's budget. Unfortunately, our current income is not enough to cover the monthly mortgage payments of \$18,175, so we are making interest only payments (\$2000/month) in 2020/2021, until our revenues increase.